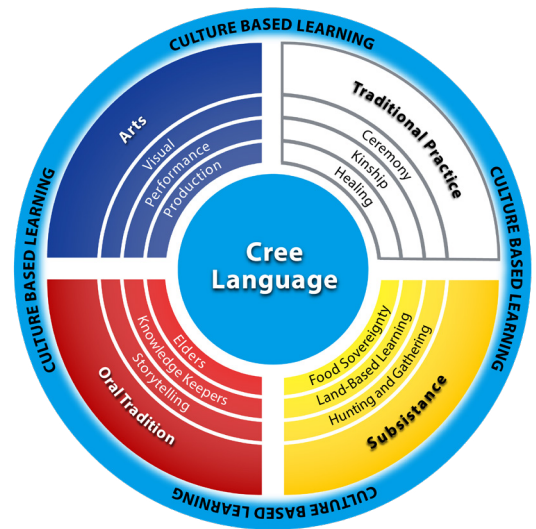




## How to Use the Assessment Template

1. Add Grade and Subject Area with Specific area in Subject (e.g., seasonal changes - within OI: Earth Science; poetry within OI: Text Forms & Structures). This will help you keep assessments organized.
2. Insert Learning Outcome. Alberta Education is clear that students must have the Learning Outcome mastered by the end of the year.
3. Divide the Rubric by Understanding. The Understanding assists you in ensuring the Learning Outcome is covered by the end of the year.
4. Add the Knowledge and Skills & Procedures that pertain to the Understanding as criteria that you are assessing.



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